



SKATE AUSTRALIA Inc

COMMISSIONED ARTISTIC OFFICIALS' COMMITTEE

PO Box 403, Augusta WA 6290

PROCEDURE FOR RE-INSTATEMENT OF LAPSED ACCREDITATION

In all matters involving commissioning of artistic officials, the National CAOC Chairman will be the officer of Skate Australia.

This procedure deals with the re-instatement of a lapsed accreditation. Where an official has allowed his accreditation to lapse and wishes to have that accreditation re-instated, there are two options available:

1. Complete the accreditation again for the accreditation that has lapsed, in accordance with the approved NOAS Training Program.
2. Apply for recognition of current competency in accordance with procedures laid down by AAC, CAOC and Skate Australia, and approved by the Australian Sports Commission.

To complete the accreditation again, the candidate should apply using the standard form to apply for a commission or commission upgrade as appropriate.

To request recognition of current competency, the candidate shall complete the procedure as follows:

- 1 The candidate shall complete the application for Recognition of Current Competency, as required by Skate Australia. This application form is an attachment in the relevant Australian Sports Commission approved NOAS Training Program.
- 2 The candidate is required to provide documentary evidence of current competency as per the application. Additional attachments from the approved NOAS Training Program are available as a guide as to what will be accepted as adequate documentary evidence.
- 3 The application will be forwarded to the National CAOC Chairman, who in discussion of the Chief Examiner of the discipline, will assign an assessor to the application, to review the application and determine whether or not competency has been established.
- 4 The assessor will review the documentation provided and may
 - a. Request additional supporting documentation
 - b. Talk with the candidate to clarify any issues as required
 - c. Talk with other relevant parties to provide additional information supporting the application
- 5 The assessor will report to the National CAOC Chairman using the appropriate attachment from the NOAS Training Program, with a recommendation as to the



acceptance of the documentary evidence, or such other course of action as the assessor deems appropriate.

- 6 The National CAOC Chairman, after the discussion with the Chief Examiner of the discipline, will advise Skate Australia, AAC, and the candidate of the outcome of the assessment, and of any further work or information that is required for a successful outcome for the candidate.